

UET meeting

Tue 20 August 2024, 10:00 - 13:00

Committee Room

Attendees

Board members

John Vinney, Jim Andrews, Keith Phalp, Karen Parker, Sarah Bate, Julie Kerr, Jane Forster

Absent: Susie Reynell (Finance Director)

Visitors:

Judi Roberts at 10.05 to cover Susie

Deans and Judi at 10.20 - Faculty Performance. Carly to deputise for Christos. Russell a nand online.

Jacky Mack at 10.20 - Clearing Update with Deans

Darren Spivey at 11.45

Meeting minutes

1. Minutes and Matters arising from the previous meeting

Approval

Apologies: Susie

Chair

The minutes were approved as being an accurate record of the meeting held on 13th August 2024.

The Action Log was noted.

Action list: <https://livebournemouthac.sharepoint.com/sites/UETPrivate/Lists/UET%20Actions/AllItems.aspx>

 UET actions 13th August 24.pdf

 Minutes_UET meeting_130824 (1).pdf

2. Finance discussion

Judi To Cover?

2.1. Cash flow update

Information

Cash flow is where it was expected to be.

Judi To Cover

2.2. Bids for approval

Approval

There were 4 pre-award proposals for consideration and all were approved. Concern was expressed, however, that the first two bids were below target and one also required cash outflow.

Judi To Cover

RED IDs:

- 13857
- 14447
- 14465
- 14394

 Narrative for UET Meeting 20.08.24.pdf

2.3. July Awarded Bids Results

This was noted. One of the bids was very small and SB will look into why resources were spent on it.

2.4. Student Number Recruitment Position

REDACT

[Redacted text block]

- [Redacted list item]
- [Redacted list item]
- [Redacted list item]
- [Redacted list item]
- [Redacted list item]
- [Redacted list item]
- [Redacted list item]
- [Redacted list item]
- [Redacted list item]
- [Redacted list item]
- [Redacted list item]

surplus.

3. Faculty performance

Judi, Einar, Lois, Anand (online), Carly, Liam and Jacky Mack (online) joined the meeting.

3.1. Clearing update

Jacky M

REDACT

- [Redacted text block]
- [Redacted list item]
 - [Redacted sub-item]

- [Redacted]
- [Redacted]
- [Redacted]

[Redacted]

- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
 - [Redacted]
 - [Redacted]
 - [Redacted]

[Redacted]

[Redacted]

- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]

[Redacted]

- [Redacted]
- [Redacted]
 - [Redacted]
 - [Redacted]
 - [Redacted]
 - [Redacted]
- [Redacted]
 - [Redacted]

◦ [REDACTED]

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

[REDACTED]

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

[REDACTED]

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

 Confirmation Update 19.08.24.pdf

3.2. Update on the research plans and use of voluntary reduced hours across the faculties

Quick update on Research plans and the number of volunteers for 200 hours.

REDACT

[REDACTED]

- [REDACTED]
- [REDACTED]

- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]

[Redacted]

- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]

[Redacted]

- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]

[Redacted]

- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]


[Redacted]

4. Consultation

Keith/Einar/Christos

REDACT

[REDACTED]

 Consultation Document Submitted.pdf

5. Break

6. Items for approval or note

6.1. Financial Regulations for approval

Darren Spivey

Darren joined the meeting.

The paper was approved for submission to FRC before then going on to AR and the Board. The simplifications to the Regulations were appreciated.






The only substantive change is to the RKE section. Would appreciate support from F and ARG meetings to provide background.

ACTIONS:

- JV to flag the ongoing issues to Board Chair as they need to be addressed.
- SB to attend FRC to answer any questions.

It is recognised that this is a work in progress and that further changes will be required as set out in the paper.

There were no questions raised.










-  3.3 FinRegs - RKE overview of proposals - FRC.pdf
-  BU Financial Regulations - FRC version - Aug 24 for Board approval Sep 24.pdf
-  BU Financial Authority Limits - FRC version - Aug 24 for Board Approval Sep 24.pdf
-  BU Financial Regulations 2024 -25 cover note - FRC.pdf
-  BU Financial Regulations review 2024 - ongoing issues for future review - UET version.pdf

6.2. Bus Contract Annual Review

Decision

The paper was approved.

Jim Andrews

-  Appendix A - BU Contract Price Letter 2024-25.pdf
-  Appendix B - Unibus timetabled services 2024-25.pdf
-  Annual Contract Approval - Bus Contract UET.pdf
-  FINAL CAF - UNIBUS Contract Order 2024-25 by LS and CE 13 08 24(969297.3).pdf
-  Bus Contract Annual Review 2024-25 _final.pdf
-  Appendix E - Order in respect of Bus Services 2024-25.pdf
-  Appendix F - Revenue share explanation.pdf
-  Appendix D - Open Day services 2024-25.pdf
-  Appendix C - Unibus duplicate schedule 2024-25.pdf

6.3. URN 10353-6589 for signature - UHD, RNDA

Decision

The URN was approved.

Phil Sewell

-  10353-6589_UHDorset_ST0781_BU_110724U.docx.pdf
-  31313-067 C2443 CONTRACT (short version).pdf

7. Standing item: reportable events

Discussion

Reportable events update

Chair

There were no new reportable events.

REDACT

[REDACTED]


8. Future Meetings

Note

For Alison to consider

Chair

 UET 10th September 2024.pdf

 UET 3rd Sept 24.pdf

9. AOB

Chair

9.1. Response to Rob William's question about clearing

KPh to draft a response for JV's approval.

Board to be updated on student numbers in mid-September as normal.